



Purchasing Department
 2508 Burnett Blvd.
 Wilmington, NC 28401
 Phone (910) 763-1621
 Fax (910) 343-6210

Vendor Application

Instructions: Complete the information below and submit to the address/fax above or via email.

Contact Information for Bids & Purchase Orders	
Business Name	
Federal Tax ID or SSN	
PO Box / Street Address	
City / State / Zip	
Contact Person	
Phone Number	
Fax Number	
Email Address	
Web Address	
Email Address for receiving Purchase Orders	
Remittance Address for Payment	
PO Box / Street Address	
City / State / Zip	

Business Classifications

To be qualified for one of the categories below, the business must be at least 51% owned by a person(s) of the selected category.

Minority/Women Business Enterprise

- Black
- Hispanic
- Asian American
- American Indian
- Female

Business Type (circle any that applies)

- Small Business
(must qualify under U.S. SBA Regulations)
- Disadvantaged
(must qualify under 15 U.S.C. 637)

List the types of products and/or services your business provides.

- Product Line Card Attached

Signature	Date